

## MEETING NOTES

<b>PROJECT</b>	<b>University Space Committee (USC)</b>	<b>MEETING DATE</b>	August 15, 2019
<b>LOCATION</b>	Hinderaker 0154	<b>AUTHORS</b>	Sharyl Murdock / Liz Perez Space Management
<b>ATTENDEES</b>			
<b>Members</b>	Gerry Bomotti (co-chair)	Vice Chancellor for Planning and Budget	
	Veronica Ruiz	Chief Financial Administrative Officer	
	Georgianne Carlson	Business Administrative Services /Auxiliary Services	
	Maggie Souder	College Facility Manager Representative	
	Deborah McWilliams	CNAS Liason	
	Gillian Wilson	VCRed Representative	
	Susan Marshburn	Facilities Services Representative	
	Jose Wudka	Faculty Representative 1	
	Cathy Eckman	Designee for Student Affairs	
<b>Staff</b>	Sharyl Murdock	Space Management	
	Elizabeth Perez	Space Management	
<b>DID NOT ATTEND</b>			
<b>Members</b>	Thomas M. Smith (co-chair)	Interim Provost and Executive Vice Chancellor	
	Ashok Mulchandani	Faculty Representative 3	
	Richard Arnott	Faculty Representative 2	

**1. Updates on Committee membership** - Ashok Mulchandani and Richard Arnott have resigned from the committee due to other commitments and will be replaced by other faculty.

**2. MRB Committee Overview (Gillian Wilson and Monica Carson)**

It was noted that the MRB facility has its space managed under a separate structure and it is not part of the USC responsibility. It was important to make sure the USC and MRB groups understand how they manage space within their responsibility. The MRB Admin team recognizes it is important to have transparent decision-making processes. MRB Committees have representatives from all the different clusters, dry and wet lab faculty. MRB has a process of shared governance, including rules for conflict of interest and voting.

- Requesting space in the building – Faculty who are a good fit for existing research themes in the building may submit a request through their Chairs to

their Deans for space in the building. Deans may then submit a request to the committee.

- MRB reserved space is priority for new hires but the committee will still consider current faculty. There are more requests than there is available space.
- The 2<sup>nd</sup> wave of faculty will be moving in the week of August 26, 2019 and the 3<sup>rd</sup> wave will be moving January – February 2020 once the Vivarium opens

Discussions:

MRB is currently a closed building with limited access, due to the fact we are in the process of occupying the building. It is important to note that the official UCR policy is that MRB will be an open facility, but a proposal could come back to the Provost for alternative consideration. This will be reviewed after the building is fully occupied. The building is not intended to hold faculty office hours and organizations were approved to retain a number of offices to accommodate these needs outside of the building.

Operational questions should be directed to the MRB Operational Committee – this committee will hold a meeting in September 2019

- 3. CFP Discussion** – the Capital Financial Plan (CFP) was submitted to OP the first week of August.
  - It was noted that the major new facilities priorities are essentially the same as last year, as only the SOM building has received funding.
  - Investigation on seismic repairs continue – cost of seismic issues is in the double digit billions range and it is unclear how OP will fund its directive to make repairs by 2030.
  - We will know by the end of next week if the GO Bond will make it through the legislative process
  - Most of the projects on the CFP list are unfunded.
- 4. Space Request / Targets**
  - New request from CNAS for two additional Math faculty offices to accommodate the new VCRED and spouse.
  - Engineering Advisors are moving to Skye Hall in September. Renovations are complete and furniture has been ordered.
  - VCSA is working on a timeline for the series of VCSA Costo/HUB/Student Services/Skye Hall/Bannockburn moves. They recognize the campus desire to have the moves completed by the end of calendar year 2019, however some moves are dependent on renovations that are out of their control.

## 5. Policy Updates

- In discussions with the campus Compliance Office it was noted that most of the USC “Policy” items are more appropriately procedures and guidelines so we are moving forward using the guidelines and procedures that we have already adopted, without additional processing by campus. The documents have been officially named “Core Campus Space Procedures and Guidelines” and are available on the USC website as final documents.

**6. General Discussion**

- BCOE is experiencing difficulty finding space for graduate students. Adding trailers was a college suggestion but would be a feasible option because it is expensive, needs utilities, needs to be ADA accessible, and is not long term solution.
- The Printing trailer near Pierce Hall trailer needs to be removed – this might move to Corp Yard but is under discussion.
- Units could look at off-campus space such as UV, UNEX, or new leases, but would be responsible for the lease costs. Intellicenter space is being reviewed to determine if there is available space.

**7. Next Meeting:** Will not have a meeting in September or October unless necessary.

**8. Future Meeting Topics:**

- Discussion on Graduate Student space
- Update on Costo Hall move timeline
- March 2020 UCOP GO Bond Updates